

HOODLAND FIRE DISTRICT #74
BOARD MEETING MINUTES
MAY 12, 2026

Board Members: Nora Gambee, John Drake, Kirk Peterson, Cliff Fortune, and Terry Niedermeyer. Five voting members in attendance.

Staff and Volunteers: Jim Price; Fire Chief, Scott Kline; Division Chief, and Kelli Ewing; Office Administrator

Guests: Gordon Sletmoe [SDAO] (Zoom) and Kenny Frentress [SDAO] (Zoom)

1. Call to Order: By Nora Gambee at 7:04 PM

2. Roll Call

3. Pledge of Allegiance: Led by Kirk Peterson

Out of Order

11. New Business

A. Fire Chief Recruitment Announcement

i. This draft announcement is text only, the final version will include photos and graphics.

ii. Salary information, candidate reimbursement, etc. have already been approved by the Board.

iii. There is general information about the District and the area.

iv. Suggested changes from the Board include:

a. Add information about the elevation changes from Cherryville to Government Camp and how that relates to the varying snow levels.

b. Clarify the locations: Main Station in Welches, Brightwood Substation in Brightwood, and Government Camp Substation is in Government Camp.

c. Make it clear that the District is surrounded by National Forest.

v. The final version will be brought to the Board on June 9, 2026 at the Board Meeting.

vi. The position will be advertised starting on June 22, 2026 on various websites including SDAO Classifieds, HFD Website, LinkedIn, Daily Dispatch, Association of Oregon Counties, and League of Oregon Cities. The Board reached consensus approving approximately \$700.00 in advertising costs.

Resumed Order

4. Fire Station Project

A. Station Project Update

i. Work is progressing with land clearing.

ii. The Community Debris Collection Event was recently held at the property. Community members brought in 87 truckloads of debris. The property debris was also burned using the curtain burner, resulting in cost savings for the District.

iii. Multiple extra-large boulders have been unearthed at the property. The District is currently evaluating options to either utilize or break up the boulders. They are too large to be lifted with an excavator but can be rolled to the side.

iv. The District's contractor has reached an agreement with a local contractor who will haul away most of the excavated dirt, reducing costs for the District.

v. The District is still awaiting the grading permit from Clackamas County Building Department before moving on to the next stage of the project.

vi. The replat is now complete and has been recorded with Clackamas County. The two lots have now been merged into one lot.

vii. The Purchase Sales Agreement has been finalized.

viii. The Quit Claim Deed and final title transfer is still in process.

ix. The Inline Construction invoice is delayed due to technical difficulties with the review process, so a check will be brought to the Board by the end of the week.

x. Otak is tracking the contingencies used. Some of the contingency funds have been used for outhouse removal and hazardous materials work.

xi. Security cameras and security fencing has been set up on the property.

xii. Community Garden: Water is being provided for the Community Garden until its water system is in place. The Hoodland Fire Cadets will be building a trail from the Dollar General to the Community Garden for access during construction.

xiii. Review of the contractors' projected monthly work schedule.

5. Persons to Be Heard. None

6. Approval of Minutes

A. Board of Directors Meeting Minutes on April 14, 2026

MOTION MADE: By Kirk Peterson to approve the Board of Directors Meeting Minutes on April 14, 2026.

2ND: By Terry Niedermeyer

DISCUSSION: None.

VOTE: Motion Passed Unanimously. 5 Ayes. Nora Gambée (Aye), John Drake (Aye), Kirk Peterson (Aye), Cliff Fortune (Aye), and Terry Niedermeyer (Aye).

7. Communications

A. Board Upcoming Reminders

i. 1st Budget Meeting – Thursday, May 14, 2026, ~ 7:00 PM

ii. 2nd Budget Meeting – Thursday, May 21, 2026, ~ 7:00 PM

iii. Regular Board Meeting and FY 2026-2027 Budget Hearing – Tuesday, June 9, 2026, ~ 7:00 PM

B. Safety Meeting Minutes March 17, 2026

8. Reports

A. Chief's Report: Fire Chief Jim Price

- i. Call volume totaled 60 calls for the month of April and 290 calls year-to-date. Average turnout time was 1:18, with an average time to arrival of 9:01. Multiple recent fatality calls including several motor vehicle accidents and the lift accident at Ski Bowl.
 - ii. The next Civil Service is scheduled for July which will include the annual salary survey.
 - iii. Work continues for the Fire Chief hiring process.
 - iv. Draft Budget has been completed.
 - v. Wildfire Partnership Meeting is tomorrow.
 - vi. The District did not receive the Wildfire Staffing Grant this year. There were more applicants this year and most of the grants went to Districts that have a tax base of less than \$2 million.
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B. Staff Report: DC Brian Henrichs.

- i. Attended multiple meetings, participated in CCOM interviews, and attended Strike Team Leader evaluation.
 - ii. Spent time at DMV making sure that all the vehicles are now appropriately titled and licensed.
 - iii. Recent training completed for Fire Officer 3 certification and most of the way through Fire Officer 4 certification.
 - iv. New Live Burn Prop is set up and will be used for training at the end of the month.
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C. Staff Report: DC Scott Kline

- i. Ongoing review of multiple access and water supply plans.
 - ii. Provided remarks on a proposed wedding venue that does not meet access and water supply requirements.
 - iii. Company inspections are scheduled to resume next month.
 - iv. Continuing to attend multiple meetings regarding the station project.
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9. Finance

A. Financial Memo

i. Review of Financial Memo and updated budget reports.

ii. The year-to-date budget report reflects one month remaining in the fiscal year, representing approximately 91% of the annual budget period. Personnel Services expenditures are approximately 86% of budget, and Materials and Services expenditures are approximately 87.5% of budget.

iii. Discussion regarding allocating unspent funds in the next budget.

iv. Discussion regarding reimbursement of California Conflagration funds.

B. HFD Fire Station Project Costs

i. The project cost report has been updated.

ii. Discussion regarding vendor billing and the descriptions provided. Billing is delineated by the percentage of services completed rather than by the individuals who complete the work.

10. Unfinished Business

A. Volunteer Relations Update

i. Volunteers will be using the burn prop for firefighter training at the end of May.

ii. CERT Members participated in a 2-day Clackamas County wildfire and evacuation scenario.

B. Board Liaison Update

i. Kirk Peterson is now the new liaison to Support Group.

11. New Business

B. Agenda Suggestions for Next Month's Meeting

- i. Discussion regarding Hoodland Fire's 60th Anniversary celebration. The anniversary date is September 16, and the Open House is scheduled for October 10. Discussion included the possibility of combining the two events into one celebration.

12. Motion To Pay Bills

MOTION MADE: By Kirk Peterson to Pay the Bills as submitted
2ND: By Terry Niedermeyer
DISCUSSION: None
VOTE: Motion Passed 5 Ayes. Nora Gambee (Aye), Kirk Peterson (Aye), Cliff Fortune (Aye), Terry Niedermeyer (Aye), and John Drake (Aye)

13. Board Member Comments

- A. Terry Niedermeyer – Enjoyed working with DC Scott Kline on the Clackamas County scenario.
- B. Cliff Fortune – Commented that it was good to see progress at the construction site and noticed the large boulders on the property.
- C. Nora Gambee – Expressed surprise at how close the property is to the neighboring houses.
- D. John Drake – Expressed interest in touring the site. DC Scott Kline offered to provide Board Members with tours of the site.

14. Executive Session. None

15. Other New Business. None

16. Adjournment

MOTION MADE: By John Drake
2ND: By Cliff Fortune
ADJOURNMENT: By Nora Gambee at 8:05 PM

Respectfully Submitted,

Kelli Ewing

Kelli Ewing, Office Administrator